



**High Bank Junior Infant and Nursery School
Charging Policy**

Review: October 2019 (Draft awaiting approval)
Next review: October 2020

High Bank Junior Infant & Nursery Charging & Voluntary Contributions Policy

1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum unless we take the children on an outing linked to the work they are doing in school.

2 Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We ensure all our pupils are treated equally regardless of the contribution paid.

2.2 Because we are an inclusive school, if a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays, or additional funding is raised through a variety of sources, in order to support the visit. Parents have a right to know how each trip is funded by the school; the individual contribution made by parents is confidential information and is not disclosed.

2.3 The following is a list of the type of additional activities organized by the school, which require voluntary contributions from parents. This list is not exhaustive:

- visits to museums;**
- sporting activities which require transport expenses;**
- outdoor adventure activities;**
- visits to the theatre;**
- musical events.**

3 Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do require a deposit to secure the booking and a subsidised contribution to cover the costs of board and lodging. Unfortunately without the deposit and contribution the place cannot be confirmed. Pupils not attending the visit will have a programme of activities planned at school.

4 Swimming

4.1 The school organises swimming lessons for children in Year 3 and Year 4. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in those lessons. If children attend an extra swimming lesson after school, then parents may be asked to contribute to the cost of transport.

5 After school activities

5.1 The school may offer additional Football, Dance, Art and other after school activities over the course of a school year, and parents may be asked to contribute to the running costs of these activities, if there is a cost to the school.

6 Exception/remission

6.1 For those children who are entitled to Free School Meals or have been in the past 6 years (Pupil Premium) there will be a reduction of at least 50% off the cost of Residential Trips. Other reductions for these pupils will be discussed on a case by case basis.

7 Our school policy for Charging takes into consideration

- Inclusion - no child is prevented from taking part in an activity**
- Equality - all children are treated fairly**
- Affordability - a threshold at which a payment becomes too difficult.**
- Value - we are committed to providing value for money**
- Profits - no profit will be made.**
- Costs - cover actual costs**
- Consultation - consult with children, parent, governors**
- Refunds - refunds will be made when clubs are not accessed due to ill health only or cancellation of a club.**

Policy Monitoring and Review

This policy will be reviewed annually by the Governing Body who has delegated responsibility to the Resources Committee.