

# High Bank Junior, Infant and Nursery School.

Governing Body Committee/Panel Terms of Reference

## ***Terms of Reference - Pupil Discipline Panel***

### **Name of Committee / Panel**

Pupil Discipline Panel

### **Purpose**

To review the use of exclusion within the school, including considering the views of the parent of an excluded pupil, and deciding whether or not to confirm exclusions of more than five days or where a pupil would miss an opportunity to take a public examination.

With delegated powers:

### **Quorum**

Three governors

### **Membership**

The membership must not include the Head Teacher. Governor Clerking Service recommends that a staff governor is not included. Associate members can sit on Panels as long as at least 3 of the other members are governors.

If any governor has a connection with the pupil, or knowledge of the incident that led to the exclusion that could affect his or her ability to act impartially, he or she should step down. The chair has the casting vote in all cases where an even number of governors are considering the case.

### **Terms of Reference**

1. To consider the actions of the Head Teacher in excluding the pupil.
2. To consider representations made by parents and by the LA.
3. To determine whether the pupil should be re-instated immediately, re-instated by a particular date or not re-instated.

*Governors involved in this panel need sight of their schools Policy & Procedures for dealing with behaviour incidents that require a Pupil Discipline Committee*