



High Bank Junior, Infant and Nursery School

Remote Learning Policy

Written: September 2020
Review September 2021

The aim of this policy is to set out the expectations for staff and pupils of how we will support pupils with their learning if there was a bubble closure, a whole school closure and how to support children who are self isolating. It is also applicable to staff who may also need to self isolate and the expectations of how they can continue to support the teaching and learning if they are fit to do so.

As a school we have considered very carefully the needs of our families and pupils and have also looked at our priority areas in terms of learning when writing this policy, so the focus will be on keeping a routine of Maths, English, with a particular emphasis on the basics of phonics, spelling and SPaG and Topic.

We have tried to remove as many barriers as we can and have used the motto of 'being prepared'. We have conducted a questionnaire regarding devices at home and have given laptops out to those who would benefit. All children have been given a remote learning pack that will stay at their house, should there be a bubble closure. Within the pack is a pencil, a list of expectations, an exercise book and a reminder of their passwords. In KS1, we also have phonics games and resources. All children have had a sessions in class showing them where the remote learning is on the school website and key stage 2 have been shown how teams work. There is also an online video to help parents with teams on the school website. On our remote learning timetable, we have used websites or platforms that the children are already familiar with such as times tables rockstars and white rose maths, so the children can work more independently as well as it linking to work they already do in class.

Home visits at a distance will continue for our vulnerable families and we will also deliver breakfast grab and go. We will signpost parents who access free school meals to the telephone number which will enable them to still receive these.

Well-being of our pupils and families is a high priority at our school. Throughout any form of bubble closure or self isolation we will touch base with families and pupils over the phone and the remote learning timetable will also include mindfulness and PE activities.

The remote learning that the school organises is designed for children to complete with as much independence as possible using teaching clips and audio which will help the children to complete tasks.

Remote learning will be set out in 3 categories:

Category 1: Whole school closure

Category 2: Bubble closure

Category 3: Children who are self isolating whilst waiting for a test result or children who are self isolating for a longer period due to being in contact with a positive COVID case

What the school will do

If the school experiences situations within category 1 and 2 then High Bank will provide a blended learning approach of online live sessions and online learning material. This will be done via teams and through the class pages of the school website. The remote learning set will be an extension of the learning for that week and will be in the format of a timetable with learning to complete each day.

Knowledge organisers are also available on the class pages should children wish to extend their knowledge further on the topic or use to support their learning.

Maths passports, to extend children's maths knowledge will also be available on the school website in their year group section.

The school have made every effort to break down barriers by supplying some children with laptops and internet access. If children are not able to access learning then the resources will be printed out and dropped off.

Throughout bubble closure the school will touch base with vulnerable pupils and their families over the phone.

When children return to school, teachers will mark work that has been completed in the exercise books and give praise and rewards for the efforts children and families have made. We will also address any gaps with children who have not completed any learning.

The school recognises that these are difficult times for families. The work set and the expectations about completion of work are in the best interests of pupils, however, the school does not wish to impose expectations on families that may impact negatively on the health and well-being of pupils and parents.

When planning remote learning we have also taken into consideration:

- Parents working from home
- More than 1 child accessing technology in the household
- Teachers trying to manage their home situation

Class Teacher Expectations

If a bubble closes for 14 days isolation and the class teacher is fit and well then the following expectations apply:

Teachers will plan weekly onto a remote learning timetable which is posted on the school website. This will be in the form of blended learning and will be a mixture of live sessions and online lessons which will cover the learning that should take place that week.

EYFS

In EYFS there will be 4 sessions a day, English, Rhyme/phonics, Maths and Topic

Key stage 1

In Key Stage 1 there will be 4 sessions a day, English, Phonics, Maths and Topic

Key stage 2

In Key Stage 2 there will be 4 sessions a day, English, Phonics, Maths and Topic

- Throughout the school we will also include some mindfulness and PE on the timetables
- Maths will follow White Rose, this is the scheme we follow in school. The children will watch the video teaching sequences and then complete the worksheets in their exercise book
- English will be a mixture of spellings from spelling shed, grammar activities and writing
- Children will be encouraged to read everyday. Reading books will be set on Oxford Owl, if the child does not have their reading book

- Additional resources will be placed in the resources section on the class page should parents want to do more
- Class teachers, where possible, will maintain a level of communication with parents and pupils
- Work must be marked and feedback given where appropriate
- Work must be collected in after the bubble reopens and positive feedback given where appropriate
- Catch up must be identified and recorded for children who have not done anything
- If children do not have access to the online resources, then a paper copy of the work will be printed out and dropped off at their home

Educational Teaching Assistants

If a class bubble closes and the ETA is fit an well:

- ETA'S will join live sessions along with the class teacher
- ETA's may be asked to do some administration tasks at home
- ETA'S may be guided to complete some online training at home
- ETA's may be asked to work on individual projects which link with the school development plan priorities

Office staff

If their bubble closes and staff need to isolate for 14 day and they remain well:

- Office staff, will need to complete vital tasks to continue the day to day running of the school, liasing with SLT
- Office staff may be given an individual project to complete in line with their roles and responsibilities

Family role

- Where possible stick to a routine. The remote learning timetable will help parents with the structure
- Contact school via facebook, email or phone if you are unsure of the work that needs to be completed or if you are stuggling to access the internet
- Encourage children to complete their work by finding them a quiet place to work and concentrate
- Ensure that children complete the work set in their exercise book which is in their remote learning packs

Remote learning if a family isolates

If a child has to self isolate as a result of a family member having a positive case of COVID or a result from test and trace, the remote learning timetable will need to be followed. This can be found in the class pages on the school website. The remote learning packs sent home will remind children of passwords and the children will have a pencil and an exercise book to write in. The format will be similar to full bubble closure with Maths, English, SPaG/Phonics and topic being a focus each day.

Families and pupils will be contacted by phone to check in. If children do not have access to a device, then school will try to support with this. If school are not able to provide a laptop then a paper copy of remote learning will be dropped off.

Teaching staff who are self-isolating

If teaching staff are required to self isolate they are expected to:

- Contact the Headteacher as per normal absence procedure
- If a test is needed, contact the Headteacher for support booking a test and then share results once the test outcome has been received
- If unwell planning and other work will pause until the staff member is fit for work
- If the staff member is unable to complete remote learning, Oak Academy and other resources will be used as a temporary basis

Review and monitoring

After bubble closures we will be keen to ask for feedback from parents, pupils and staff as to what worked well so that we can improve the system further.